Guide to completing W-8BEN individual US tax forms

Applicable to individuals and joint accounts

1. General information

1.1 Who is this guide intended for?

This guide is intended for individual investors that:

- are Australian residents for tax purposes
- are invested in securities that are dual listed on the ASX and a stock exchange in the United States of America (US), and
- hold these securities on Wrap platform.

1.2 What is a W-8BEN form?

For listed securities that derive income in the United States of America (US), the US Internal Revenue Service (IRS) requires certain documentation from the ultimate beneficial owner to ensure the appropriate level of tax is withheld in the US. Individual investors who are non-residents for US tax purposes, are required to complete a W-8BEN form – *Certificate of Foreign Status of Beneficial Owner for United States Tax Withholding*.

Generally, investors who are a non-resident of the US for tax purposes are subject to a maximum withholding tax rate of 30 per cent on certain income they derive from US sources. Where the requisite form is completed in full by an investor, a withholding tax of 15 per cent may apply for Australian tax residents who derive certain income sourced in the US, in accordance with the Australia/US Double Taxation Agreement (DTA).

The example in this guide is provided to assist with completing the W-8BEN form and does not constitute legal, financial or taxation advice. This guide has been completed using information provided in the IRS W-8BEN instructions, which can be found on the IRS website, <code>irs.gov</code>. For additional information, <code>Computershare</code> has also provided guidance on this form.

Investors should seek independent professional advice relevant to their specific circumstances, before submitting a W-8BEN form.

1.3 Who should complete a W-8BEN form?

For individual investors in the Wrap platform, a W-8BEN form must be completed by the beneficial owner(s) who are **not** US citizens or residents for tax purposes. Where there are multiple beneficiaries, such as a joint account, a form must be completed for each beneficiary. Further details are set out below under 'Form completion'.

For members of our superannuation fund (the Fund), no action is required. As the Fund holds these assets in trust, the trustee of the Fund will complete the form as required.

Individual investors who are a US citizen or tax resident, will need to complete a W-9 form – *Request for Taxpayer Identification Number and Certification*. This can be accessed on the IRS website, **irs.qov**.

Please note, non-US entities (including deceased estates) must use form W-8BEN-E. For further information on the W-8BEN-E form, please see *Guide to completing W-8BEN-E entity US tax forms*.

1.4 Form completion

A W-8BEN form will need to be completed where an individual investor holds a security that may distribute certain US sourced income. These include securities that are dual-listed (ie listed on the Australian Securities Exchange and a US stock exchange). **Only one form is required per individual investor, regardless of how many dual-listed securities are held.**

Generally, a current W-8BEN form will remain in effect until 31 December, three years after the date of signing. For example, a form signed on 15 March 2018 will remain in effect until 31 December 2021.

However, if a change in circumstances makes any information on the form incorrect, a new W-8BEN form (or other appropriate form) must be filed to continue to claim a reduced rate of withholding tax under the DTA. Note that no alterations or correction fluid is accepted on the W-8BEN form. Any amendments will lead to the rejection of the form.

Once completed, please submit the original signed W-8BEN form to your adviser or our Customer Service team, with any other required documentation. The Wrap platform address is GPO Box 3154 Sydney NSW 2001. **Do not** send the form directly to the share registry, as further information is required from us prior to submission.

Please ensure that any forms completed are accurate and complete as penalties may be imposed by the IRS.

For information on the ability of a taxpayer to claim a foreign income tax offset for tax withheld in the US, please view frequently asked questions and answers on W-8BEN forms on the relevant Wrap Tax website.

2. Common errors to be aware of

Below is a list of common errors to be aware of when completing this form.

- Only one beneficial owner may sign a form. For joint accounts each beneficial owner will be required to submit a separate form.
- 2. Please ensure "Date of Birth" is entered.
- Do not complete this form if any of the account holders are a US citizen or US resident for tax purposes.
- 4. Please ensure the form is signed and dated.

3. Guidelines for completing the W-8BEN form

3.1 Individual account/each individual beneficial owner of a joint account

Example client scenario

- Account name: Mr John Smith
- Registered address: 1 Orange Street, Sydney NSW 2000
- · Client is an Australian resident for tax purposes.

Sections to complete

Name and address as appearing on the register of the securityholders: Enter your Wrap Code. This can be found on the Account Details report under Account No or from your adviser.

Name and	Bond Street Custodians	Limite	ed								
address as	Wrap Account No.										
appearing on the register of the securityholders	Wrap Account Name.										
*Must include Country in full	GPO Box 4067 Sydney NSW 2001										Securityholder Reference Number (SRN) Holder Identification Number (HIN) FOR INTERNAL USE ONLY – please do not complete
	Country	Α	U	s	т	R	Α	L	1	A	Total internets out ones - presse do not compress

Part I: Identification of Beneficial Owner

- Item 1: Enter your name. This must match the name on the relevant application form.
- **Item 2:** Enter your country of citizenship eg Australia. If you are a dual citizen, enter the country where you are both a citizen and a resident for tax purposes at the time of completing this form. If you are not a resident in any country in which you have citizenship, enter the country where you were most recently a resident.
- Item 3: Enter your residential address.
- **Item 5:** Enter your US TIN or social security number (if applicable). Do not enter your Australian Tax File Number (TFN). If you do not have a TIN leave this box blank.
- **Item 8:** Enter your date of birth.

1	Name of individual who is the beneficial owner		2 Country of citizenship					
	JOHN SMITH		AUSTRA	LIA				
3	Permanent residence address (street, apt. or suite no., o 1 ORANGE STREET	r rural route). Do not use a i	P.O. box or in-care-	of address.				
	City or town, state or province. Include postal code when	re appropriate.		Country				
	SYDNEY NSW 2000			AUSTRALIA				
4	Mailing address (if different from above)							
	City or town, state or province. Include postal code when	re appropriate.		Country				
5	U.S. taxpayer identification number (SSN or ITIN), if requ	dentification number (SSN or ITIN), if required (see instructions) 6 F						
_	Reference number(s) (see instructions)	 0-YYYY) (see instruct	tions)					

Part II: Claim of Tax Treaty Benefits

Item 9: Enter the country of tax residency for the account (eg Australia).

9	I certify that the beneficial owner is a resident of AUSTRALIA within the meaning of the inc								
	treaty between the United States and that country.								
10	Special rates and conditions (if applicable - see instructions): The beneficial owner is claiming the provisions of Article and paragraph								
	of the treaty identified o	on line 9 above to claim a % rati	e of withholding on (specify type of income):						
	OF THE LIGHT FORTHER								
	or the treaty rountines of	76160	e or monorand on tableaut thes or unsured						

Part III: Certification - Sign Here

- Sign and date the form. Your name must match the name on the relevant application form. Please note, each beneficial owner of a joint account must complete, sign and return a separate W-8BEN form.
- 'Capacity in which acting'. If form is completed by an agent under a duly authorised Power of Attorney, the form must be accompanied by a copy of the Power of Attorney.
- Please submit the original signed W-8BEN form to your adviser or our Customer Service team. <u>Do not</u> send the form directly to the share registry, as further information is required from us prior to submission.

Part III Certification	
Under penalties of perjury, I declare that I have examined the information on this form and to the bes	t of my knowledge and belief it is true, correct, and complete. I further certify under penalties of perjury that
 I am the individual that is the beneficial owner (or am authorized to sign for the in relates or am using this form to document myself for chapter 4 purposes; 	dividual that is the beneficial owner; of all the income or proceeds to which this form
The person named on line 1 of this form is not a U.S. person;	
This form relates to:	
(a) income not effectively connected with the conduct of a trade or business in the	e United States;
(b) income effectively connected with the conduct of a trade or business in the U	nited States but is not subject to tax under an applicable income tax treaty;
(c) the partner's share of a partnership's effectively connected taxable income; or	guentas i la matematica de la companio de la compa Companio de la companio de la compa
(d) the partner's amount realized from the transfer of a partnership interest subject	t to withholding under section 1446(f);
The person named on line 1 of this form is a resident of the treaty country listed on line 9 of the	form (if any) within the meaning of the income tax treaty between the United States and that country; and
For broker transactions or barter exchanges, the beneficial owner is an exempt for	reign person as defined in the instructions.
	ceipt, or custody of the income of which I am the beneficial owner or any withholding agent that can ill submit a new form within 30 days if any certification made on this form becomes incorrect.
Sign Here 1 certify that I have the capacity to sign for the person id	sentified on line 1 of this form.
South	MM / DD / YYYY
Signature of beneficial owner (or individual authority	ted to sign for beneficial owner) Date (MM-DD-YYYY)
JOHN SMITH	
Print name of signer	

4. Blank W-8BEN form – individuals

Form W-8BEN-E Certificate of Status of Beneficial Owner for

(Rev. October 2021) Department of the Treasury Internal Revenue Service United States Tax Withholdin For use by entities. Individuals must use Form W-8BEN. I Go to www.irs.gov/FormW8BENE for in Give this form to the withholding age										OMB No. 1545-1621
registe		Wrap	Street Custodia Account No. Account Name.				Securit	tyholder Referen	ce Number (S	RN)
	Must include Country in full GPO Box 4067 Sydney NSW 2001 Country A U S T R A L I			LIA	Holder Identification Number (HIN) FOR INTERNAL USE ONLY – please do not complete					
Par	t I Ide	ntific	ation of Ben	eficial Owner						
1			on that is the be					2 Country of i	ncorporation o	or organization
3	Name of dis	regard	ed entity receivin	g the payment (if applicab	le, see instr	uctior	ns)			
4	Simple Central Grantor	trust Bank o	of Issue	t check one box only): Fax-exempt organization Private foundation Disregarded entity ip, simple trust, or grantor trust a		ex tru	ıst I organiz	☐ F ☐ F zation	Foreign Govern	nment - Controlled Entity
5	Chapter 4 S Nonpar FFI othe exempt Particip Reporti Reporti Registe FFI, spo See ins Sponso Certifie Comple Certifie Comple Certain Comple	Status (Iticipatiin ter than to be nefined a deem to be nefined deem t	FATCA status) (Sing FFI (including a deemed-compicial owner). FI. del 1 FFI. del 2 FFI. emed-compliant difference and a FFI, or nonreposis. I. Complete Partied-compliant no ded-compliant FF VI. edd-compliant splete Part VII. edd-compliant limit VIII. edd-compliant limit VIII.	iee instructions for details an FFI related to a Report liant FFI, participating FFI, participating FFI, participating FFI, participating FFI, participating FFI, participating FFI (other than a reporting rting IGA FFI covered in Participation of FI (other than a reporting rting IGA FFI covered in Participation of FI (other than a reporting rting IGA FFI covered in Participation of FI (other than a reporting IV). FI (other than a reporting rting IGA FFI covered in Participation of FI (other than a reporting IGA FFI covered in Participation of IGA FFI (other than a reporting IGA FFI (other than a rep	and compleing IGA, or Model 1 art XII). omplete unts. stment	Let the the the the the the the the the t	certificon reports of	ation below for the ting IGA FFI. Compovernment, government, government of issue. Compovernment organization. Output the time of time of the time of the time of the time of time of the time of time of time of the time of time	ne entity's approplete Part XIII. Imment of a U. Im	Ilicable status.) S. possession, or foreign XIV. XV. Invariant XVII. In plete Part XVIII. In or bankruptcy. XII. In a publicly traded XXIV. Int XXVII. Int XXVII.
6				apt. or suite no., or rural rou	ute). Do not i					an a registered address).
				ude postal code where ap					Country	
7	Mailing add	ress (if	different from ab	ove)						
	City or towr	n, state	or province. Incl	ude postal code where ap	propriate.				Country	
For Pa	perwork Re	ductio	n Act Notice, se	e separate instructions.		C	at. No. 59	9689N	Form V	/-8BEN-E (Rev. 10-2021)

This document is issued by IOOF Investment Services Ltd (Operator) (ABN 80 007 350 405, AFSL 230703). The Operator is a member of the IOOF group of companies comprising IOOF Holdings Ltd (ABN 49 100 103 722) (IOOF) and its related bodies corporate. IOOF, the Operator, and its related bodies corporate and associated entities do not guarantee the repayment of capital, the performance of, or any rate of return of an investment in the products issued by the Operator. Such an investment is subject to investment risk and other risks, including delays in the repayment of capital and loss of income and principal invested. Past performance is not an indication of future performance.

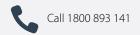
The information provided is of a general nature and does not take into account your personal needs, financial circumstances or objectives. Before acting on this information, you must consider the appropriateness of the information, having regard to your needs, financial circumstances and objectives. You must also read the relevant IDPS Guide, this information and any other current disclosure documents which are available by calling Customer Services on 1800 893 141 or emailing Customer Services at service@wrapinvest.com.au before making any investment decision.

The Wrap Cash Account is issued by Macquarie Bank Limited (ABN 46 008 583 542 AFSL 237 502).

The information in this document is current as at the date on this document and may be subject to change. For further information, please contact your financial adviser or Customer Services on 1800 893 141.

MW189 WA 11/22

We're ready to help, whenever you need us





Checklist for Completing the W-8BEN Form

Below is a checklist to assist in the completion of the W-8BEN form
The form available on the tax website has been used
Wrap account details have been provided
Name of an individual that is a beneficial owner
Country of citizenship
Permanent address
Date of birth
Relevant sections completed in Part II
Only one beneficial owner signs and prints their name on each form
The document has been dated
Please ensure the complete W-BEN form is submitted either via email to wrapsolutions@macquarie.com or via registered post to the following address: GPO Box 4067, Sydney, NSW, 2001
Failure to complete any of the items identified in this checklist may result in the form being rejected by the

Failure to complete any of the items identified in this checklist may result in the form being rejected by the Share Registry and the <u>full rate of withholding tax being applied</u>. We cannot guarantee the receipt of any form. We will pass on valid forms received to the Share Registry.

Form W-8BEN

(Rev. October 2021)

Department of the Treasury Internal Revenue Service

Certificate of Foreign Status of Beneficial Owner for United States Tax Withholding and Reporting (Individuals)

► For use by individuals. Entities must use Form W-8BEN-E.

- Go to www.irs.gov/FormW8BEN for instructions and the latest information.
- ▶ Give this form to the withholding agent or payer. Do not send to the IRS.

OMB No. 1545-1621

Name	and	Bond Street Custodiar	is Limited				
addres		Wrap Account No.]			
registe	er of the	Wrap Account Name.]			
securi	tyholders	l			Securit	vholder Referen	ce Number (SRN)
		GPO Box 4067				Identification No	
	include	Sydney NSW 2001			FOR INT	TERNAL USE ONLY	/ – please do not complete
Count	ry in full	Country	AUSTRA	LIA			<u> </u>
		L					
		sident in a FATCA partne risdiction of residence.	er jurisdiction (that is, a Mo	odel 1 IGA jurisd	liction w	ith reciprocity), o	certain tax account information may b
Part			cial Owner (see instr	uctions)			
Name of individual who is the beneficial owner			cial owner			2 Country of	citizenship
3	Permanent	residence address (stree	t, apt. or suite no., or rural	route). Do not u	se a P.C). box or in-care	e-of address.
	City or town	n, state or province. Inclu	de postal code where appr	opriate.			Country
4	Mailing add	lress (if different from abo	ove)				
	City or town	n, state or province. Inclu	de postal code where appr	opriate.			Country
5	U.S. taxpay	ver identification number	(SSN or ITIN), if required (s	ee instructions)			
6a	Foreign tax	identifying number (see	nstructions)	6b Check if F	TIN not	legally required .	
7	Reference r	number(s) (see instruction	rs)	8 Date of bi	rth (MM-	-DD-YYYY) (see	instructions)
D1	T OLE		Charles of a section O		\ /	!!	
Part		t the beneficial owner is a	nefits (for chapter 3 p	ourposes only	y) (see	instructions)	this decrease of the formation
9	•	reen the United States an					_ within the meaning of the income tax
10	-			The beneficial of	wner is	claiming the pro	visions of Article and paragraph
			ne treaty identified on line 9				olding on (specify type of income):
	Explain the	additional conditions in t	he Article and paragraph th	ne beneficial ow	ner mee	ts to be eligible f	or the rate of withholding:
Part	III Cer	tification					
			information on this form and to the b	pest of my knowledge	and belief it	t is true. correct. and c	omplete. I further certify under penalties of perjury tha
• I am	the individual t		r am authorized to sign for the	, ,			e income or proceeds to which this form
		on line 1 of this form is not a	U.S. person;				
	form relates to		aduat of a trade or business in	the United States			
` '		•	nduct of a trade or business in			piect to tay under a	n applicable income tax treaty;
. ,		•	ely connected taxable income;		is not sur	oject to tax under a	in applicable income tax treaty,
	•		er of a partnership interest sub		under se	ction 1446(f);	
The periods and the periods are the period are the periods are the period are the periods	erson named on	line 1 of this form is a resident of t	he treaty country listed on line 9 of t	he form (if any) within	the meanir	ng of the income tax tr	eaty between the United States and that country; an
• For b	roker transact	ions or barter exchanges, the	beneficial owner is an exempt	t foreign person as	defined i	n the instructions.	
							beneficial owner or any withholding agent that car tification made on this form becomes incorrect
Sign	Here	I certify that I have the	capacity to sign for the person	identified on line	1 of this fo	orm.	
		Signature of bene	ficial owner (or individual autho	orized to sign for b	eneficial o	owner)	Date (MM-DD-YYYY)
		Print name of signer					